



2014 STOREFRONT RENOVATION REBATE PRE-APPLICATION

A. Applicant Information (Property Owner ONLY)

Date: _____

Name: _____ Address: _____

City: _____ Zip Code: _____ County Council District: _____

Phone Number: _____ Federal Tax I.D. #: _____ Email: _____

B. Property Information

Vacant: No Yes **Owner Occupied:** No Yes **Leased:** No Yes

Property Address: _____ City: _____ Zip: _____

County Council District: _____ Permanent Parcel #: _____ Census tract(s) _____

Area Blight designation: Yes No ITA: Yes No LMI Area: Yes No

Owner Representative: Name _____ Title _____

Phone Number: _____ Email: _____

If Owner Occupied or Leased, Name of Occupying Business: _____

Type of Business: _____

C. Total Estimated Project Cost Worksheet in accordance with Davis-Bacon requirements

Attach two comparable contractor cost estimates for each trade to be completed and applicable prevailing wage rates.

- 1) www.wdol.gov
- 2) Under Davis Bacon heading in center of page select: DBA WD's
- 3) Select State: (Ohio), Select County: (Cuyahoga), specify: (Construction Type) if necessary, Select search.
- 4) Wage determinations will display. Print ALL OR Choose your type.

Contractor	Description of work to be completed	Cost
TOTAL PROJECT COST		

Final approval of all work to be completed is at the sole discretion of the Cuyahoga County Department of Development

D. Estimated Rebate Amount

Rebate is equal to the lesser of A or \$20,000.

A. Project cost x 50% = _____ B. Maximum Rebate Amount = \$20,000

Total Eligible Project Cost: _____

INCOMPLETE APPLICATIONS WILL BE RETURNED TO THE SUBMITTING COMMUNITY.

Pre-application on behalf of: _____
Property Owner

Submitted to: _____
City/Village

Received by: _____ on: _____
City/Village Staff Person Signature Date

Print Name: _____ Title: _____

Cuyahoga County Use Only		
Date Received: _____	Prevailing Wage rates verified based on provided information: _____	
ITA/LMI area verified _____ Initial	Blight designation accepted _____ Initial	Pre-App Accepted _____ Initial
OK to submit full application: _____ County Program Administrator's Signature		_____ Date
Proceed 2013/Contract/Signature Authority form sent: _____ Date		

Complete application includes SIGNED pre-application.

2014 Cuyahoga County Storefront Renovation Program Checklist

Complete applications must include the following attachments:

- Approved, signed Pre-Application.
- Two itemized, competitive and comparable bids, from two different contractors, for work to be completed within each category in accordance with current prevailing wage (www.wdol.gov)
- Copy of Secretary of State of Ohio Business name identification form. Go to <http://www.sos.state.oh.us/SOS/Businesses.aspx>. Click Business Services. Click Business Name Search.
- Completed W-9 form.
- Copy of the completed Cuyahoga County Contractor Registration Form at <http://inspectorgeneral.cuyahogacounty.us/en-US/Contractor-Registration.aspx>. Follow the instructions for exempt contractor registration and ethics ordinance certification.
- Copy of Auditor of State – Unresolved Findings for Recovery Certified Search at <http://www.auditor.state.oh.us/resources/findings/certified/default.aspx>.
- Copy of Cuyahoga County property tax status at <http://fiscalofficer.cuyahogacounty.us/en-US/REPI.aspx>.
- Copy of current Ohio Bureau of Workers’ Compensation Certificate.
- Copy of Commercial Certificate of Liability Insurance listing Cuyahoga County and Its’ Employees (1219 Ontario Street, Cleveland, OH 44113) as additionally insured.
- Completed Signature Authority form.
- A completed and signed contract.

Area Blight designation – Additional Requirements

- A signed exterior building inspection by the municipality’s building official indicating the exact nature of any applicable code violations.
- At least two color photos of the existing façade from different angles.

Application Certification

I acknowledge and agree that all County programs, agreements and contracts are subject to all applicable County Ordinances, including, without limitation, the County’s Ethic Code, Inspector General Ordinance and the Contracting Ordinance. I hereby certify that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete and correct to the best of my knowledge. I understand that this information may be made available for public review. I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under provisions of the United States Criminal Code. IN WITNESS WHEREOF, the undersigned, being duly authorized so to do, have signed this application.

Print Owner’s Name

Date

Owner or Owner Representative Signature

Date

Name/Signature Community Official

Date

Ineligible Properties contain businesses that are:

- Chains - an entity that cannot be purchased by an individual, but can be managed by an individual under the authority of a corporation.
Examples: hotels, grocery and department stores
- Banks, Savings and Loans
- Educational institutions (public, private or charter)
- Religious or Religious affiliation
- Stand alone Franchise businesses (i.e. McDonald's, Jiffy Lube, etc.)
- Owned or occupied by a public agency

Ineligible Structures include:

- New construction of any kind
- Industrial
- Residential

Ineligible Storefront Renovation Activities:

- Landscaping / Fencing
- Paving of any kind – No concrete or asphalt or other paving materials
- Seal coating and re-stripping of parking lots and driveways
- Interior Improvements
- Security systems
- Purchase of furnishings, equipment, or other personal property which does not become part of the real estate.
- Developer fees