



Village of Walton Hills  
7595 Walton Road • Walton Hills Ohio, 44146  
Kevin Hurst, Mayor, Safety & Economic Development Director

### HVAC PERMIT APPLICATION

**Date:** \_\_\_\_\_ **Estimated Cost:** \_\_\_\_\_ **Square Ft.:** \_\_\_\_\_ **Permit Fee:** \_\_\_\_\_

**Project Information:**

Project Address: \_\_\_\_\_

Property Owner Name: \_\_\_\_\_

Property Owner Address (if different): \_\_\_\_\_ Phone No: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Description of Project: \_\_\_\_\_

**Contractor Information:**

General Contractor Name: \_\_\_\_\_

Address/Street: \_\_\_\_\_ Phone No: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_ Fax No: \_\_\_\_\_

**AUTHORIZATION:**

The undersigned states that he/she is the owner of the property or authorized agent for the owner of the project address.

1. This permit is granted on condition that all work is done according to the ordinances of the Village of Walton Hills, and all Building Code Laws of the State of Ohio and/or of the Village of Walton Hills and any restrictions. On failure to do so, this permit may be revoked and/or fines and penalties may be imposed. The Village of Walton Hills Building Department does not enforce deed restrictions, covenants or subdivision regulations.
2. This permit holder or his agent shall notify the Building Division 24 hours in advance for inspection, please call 440-399-0850 to schedule your inspection.

**Applicant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**IMPORTANT NOTICE TO HOMEOWNERS:** IF YOU OBTAIN THIE PERMIT ON THE BEHALF OF A CONTRACTOR, YOU ARE LIBABLE FOR ALL WORK INCLUDING ANY VIOLATIONS OR UNFINISHED WORK. CONTRACTORS MUST BE CERTIFIED AND CURRENTLY REGISTERED WITH THE VILLAGE.