



# Village of Walton Hills

## Building Department

7595 Walton Road • Walton Hills, Ohio 44146

(440)232-7800 • FAX (440) 232-4070

www.waltonhillsohio.gov

### APPLICATION FOR CONTRACTOR REGISTRATION CHAPTER 1446

**PLEASE type or print all information (SO WE CAN READ IT).**  
**Incomplete applications will be returned and will delay processing.**

**\*Mandatory**

Application Date: \_\_\_\_\_ \*Owner/President Name: \_\_\_\_\_

\*Company Name: \_\_\_\_\_ \*Address: \_\_\_\_\_

\*City: \_\_\_\_\_ \*State: \_\_\_\_\_ \*Zip: \_\_\_\_\_ \*Phone #: \_\_\_\_\_

\*Contractor's Email Address: \_\_\_\_\_

\*Fax #: \_\_\_\_\_ \*TAX I.D. # \_\_\_\_\_ \*Workers Comp. #: \_\_\_\_\_

<p><b>Contractor registration for the following REQUIRES state licensing. Attach copy and indicate number.</b></p> <p><input type="checkbox"/> Electrical # _____</p> <p><input type="checkbox"/> Plumbing # _____</p> <p><input type="checkbox"/> Fire Protection # _____</p> <p><input type="checkbox"/> Refrigeration # _____</p> <p><input type="checkbox"/> Hydronic # _____</p> <p><input type="checkbox"/> HVAC # _____</p>	<p><b>The following <u>do not</u> require state licensing:</b></p> <table style="width: 100%;"> <tr> <td><input type="checkbox"/> Carpenter</td> <td><input type="checkbox"/> Concrete/Masonry</td> <td><input type="checkbox"/> Demolition</td> </tr> <tr> <td><input type="checkbox"/> Excavating</td> <td><input type="checkbox"/> Exterior Sewer</td> <td><input type="checkbox"/> Fence</td> </tr> <tr> <td><input type="checkbox"/> General</td> <td><input type="checkbox"/> Glazing</td> <td><input type="checkbox"/> Handy Man</td> </tr> <tr> <td><input type="checkbox"/> Insulation</td> <td><input type="checkbox"/> Landscape/Snowplowing</td> <td></td> </tr> <tr> <td><input type="checkbox"/> Low Voltage</td> <td><input type="checkbox"/> Other</td> <td><input type="checkbox"/> Painting</td> </tr> <tr> <td><input type="checkbox"/> Paving</td> <td><input type="checkbox"/> Plaster/Drywall</td> <td><input type="checkbox"/> Roofing</td> </tr> <tr> <td><input type="checkbox"/> Security Alarm</td> <td><input type="checkbox"/> Siding</td> <td><input type="checkbox"/> Sign</td> </tr> <tr> <td><input type="checkbox"/> Swimming Pool</td> <td><input type="checkbox"/> Tree Service</td> <td><input type="checkbox"/> Waterproofing</td> </tr> </table>	<input type="checkbox"/> Carpenter	<input type="checkbox"/> Concrete/Masonry	<input type="checkbox"/> Demolition	<input type="checkbox"/> Excavating	<input type="checkbox"/> Exterior Sewer	<input type="checkbox"/> Fence	<input type="checkbox"/> General	<input type="checkbox"/> Glazing	<input type="checkbox"/> Handy Man	<input type="checkbox"/> Insulation	<input type="checkbox"/> Landscape/Snowplowing		<input type="checkbox"/> Low Voltage	<input type="checkbox"/> Other	<input type="checkbox"/> Painting	<input type="checkbox"/> Paving	<input type="checkbox"/> Plaster/Drywall	<input type="checkbox"/> Roofing	<input type="checkbox"/> Security Alarm	<input type="checkbox"/> Siding	<input type="checkbox"/> Sign	<input type="checkbox"/> Swimming Pool	<input type="checkbox"/> Tree Service	<input type="checkbox"/> Waterproofing
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**THE FOLLOWING IS A CHECKLIST OF THE REQUIRED FORMS AND INFORMATION:**

- \$10,000 bond on Walton Hills bond form w/Power of Attorney **required**. Bond term thru December 31. USE **ONE BOND** FOR MULTIPLE REGISTRATIONS. **INDICATE ALL TRADES ON ONE BOND FORM.**
- Certificate of insurance, minimum \$500,000 bodily, \$500,000 property, \$1,000,000 aggregate each.
- Village of Walton Hills named as Certificate Holder and the Village of Walton Hills as additionally insured.**
- Provide State of Ohio Worker's Compensation number and Federal Tax ID Number.
- Enclose \$110.00 for the FIRST registration and \$25.00 for each additional registration.**
- Enclose a self addressed stamped envelope.
- DO NOT SEND CASH.** Make checks payable to: **Village of Walton Hills.**

I have read and completed this application in full. The acceptance of this contractor registration herein applied for shall constitute an agreement on my/our part to abide by all conditions herein contained and also to comply will all ordinances set forth by the Village of Walton Hills and the laws of the State of Ohio relating to the work to be done and said agreement is a condition of said registration. I ALSO UNDERSTAND I MAY BE FINED AND OR MY REGISTRATION MAY BE REVOKED FOR FAILURE TO CALL FOR INSPECTION(S), FAILURE TO CORRECT VIOLATIONS, STARTING ANY WORK WITHOUT FIRST OBTAINING A PERMIT OR OBTAINING A PERMIT FOR ANOTHER PARTY.

\*Signature of: Owner/President: \_\_\_\_\_ \*Print Name: \_\_\_\_\_

\*Title: \_\_\_\_\_ Date: \_\_\_\_\_

**CONTRACTOR REGISTRATION BOND FORM**  
**24 HOURS NOTICE IS REQUIRED FOR ALL INSPECTIONS**  
**CONTRACTOR'S SURETY BOND - \$10,000**

Bond Number: \_\_\_\_\_

Know all men by these presents: That I/we, \_\_\_\_\_, as principal, located at (contractor address) \_\_\_\_\_ and (Bonding Company Name) \_\_\_\_\_ as Surety, a corporation duly licensed to do business in the State of Ohio, are held and firmly bound unto the Village of Walton Hills, Ohio, in the sum of Ten Thousand Dollars (\$10,000.00), for the payment of which well and truly to be made, we jointly and severally bind ourselves, our successors, heirs, executors, administrators and assigns. The condition of the obligation is such whereas the contractor/individual has made application to the Building Inspector for contract registration as a (list all trades separately) \_\_\_\_\_ and \_\_\_\_\_ and \_\_\_\_\_ contractor in the Village of Walton Hills, Ohio. The contractor shall be authorized to act as a contractor/subcontractor entitling him to construct any new building or structure and/or repair any building or structure; or install, reinstall, repair in whole or in part, reset, alter, convert or move any proposed existing or new system within the corporate limits of the Village of Walton Hills, Ohio, for the term ending December 31, 20\_\_\_\_, and shall fully and faithfully comply with all the existing provisions of the Ohio Building Codes and ordinances and regulations of the Village of Walton Hills, Ohio or which may be established in relation to doing said work and shall indemnify and save harmless the Village of Walton Hills, the property owner and lessee, tenant or other person contracting for the aforesaid services, from all action, suits, costs, damages and expenses, including attorney's fees, there may be in any way by accident, negligence or want of care, skill or attention by the principal or the agents of the principal in performing such work, then this obligation shall be void; otherwise to remain in full force and virtue of law.

Effective Date: \_\_\_\_\_ Expires December 31, 20\_\_\_\_

Witness our hands and seals this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

\_\_\_\_\_  
Principal

Seal Goes Here

By: \_\_\_\_\_

\_\_\_\_\_  
Surety

By: \_\_\_\_\_